

Plan on Use of Capacity Enhancement Grant in 2009/10 School YearName of school: NTHYK Yuen Long District Secondary SchoolMeans by which teachers have been consulted: Opinion survey followed by staff meetingNo. of operating classes: 31

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Coping with diverse and special learning needs of students	To facilitate the implementation of measures for 1. enhancing high-fliers' performance 2. improving the learning skills and confidence of low-achievers 3. preparing commencement of NSS curriculum	To employ 4 Teaching Assistants of diploma level: 1 for Chinese 1 for English 1 for Mathematics 1 for PSHE to support teachers in 1. preparing / revising teaching materials 2. designing teaching / learning materials for SBA of CE subjects and NSS curriculum 3. preparing student records 4. conducting remedial classes and 5. supervising activities after school 6. performing non-teaching duties	Teachers to be relieved from non-teaching tasks and therefore they can have more capacity to 1. attend to the needs of the students and teaching work 2. carry out appropriate measures to assist students with special learning needs 3. prepare and teaching resources for NSS curriculum	From Sept 09 to Aug 10	Salary per month of each Diploma level TA = \$11,718 (including 5% MPF) for 12 months, total = \$140,616 [\$11,718 x 12 x 4] Total: \$562,464	1. The high-fliers perform well in a. internal and public examinations b. open competitions and elections of HK outstanding students c. related courses 2. The low achievers make appropriate progress in their internal and public examinations. 3. NSS teaching resources are prepared.	1. Results of internal and public examination 2. Prizes of open competitions 3. Record of related courses 4. Lesson observation 5. Teachers' survey 6. Scrutiny of NSS teaching resources	1. Ms. FUNG Suk-kam (Chinese Panel Head) 2. Ms. LO Yin-man (English Panel Head) 3. Ms. CHEUNG Yee-lan (Maths. Panel Head) 4. Ms. IP Lai-hung (PSHE Coordinator)
Total:					\$ 562,464*			

*CEG (per annum) = \$463,100

The deficit will be covered by OEP of ESCBG.